

2018 Prism Awards: Application Entry Guide



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Introduction

Thank you for your interest in the 2018 PRISM Awards. Below we will cover the basics of the platform from login to submission of your proposal.

How To Login To Your Account

1. BRAGB members must be logged in to receive the member rate (same login as is used on www.bragb.org). Login using your Login ID and Password as indicated below.

The screenshot shows the BRAGB website's login page. At the top, there is a navigation menu with links for Home, My Account, Submit/Edit Entries, Categories, and General Info. The main content area is divided into two columns. The left column has a heading "Login to Create or Complete an Entry" and a red-bordered box containing the text: "BRAGB members must be logged in to receive the member rate (same login as is used on www.bragb.org)". Below this is a login form with fields for "Login ID *" and "Password *", a "lost password?" link, a "remember me" checkbox, and a "LOGIN" button. The right column has a heading "Welcome to the 2018 PRISM Awards!" followed by a paragraph about the awards. Below that is a section titled "Why Enter the PRISM Awards?" with a paragraph of text. A section titled "Who is eligible to enter?" is partially visible at the bottom. Two red arrows point from the text in the red box to the "Login ID" and "Password" fields in the form.

Home My Account Submit/Edit Entries Categories General Info

Login to Create or Complete an Entry

BRAGB members must be logged in to receive the member rate (same login as is used on www.bragb.org).

Login ID *

Password * [lost password?](#)

remember me

LOGIN

Welcome to the 2018 PRISM Awards!

The Builders and Remodelers Association of Greater Boston (BRAGB) invites you to enter the 2018 PRISM Awards. The PRISM Awards recognize the finest projects and outstanding achievements of building professionals in the Greater Boston area, including architects, interior designers, remodelers, and other industry professionals.

Why Enter the PRISM Awards?

Winning a coveted PRISM Award is a sign of excellence in your field and recognition of your company's significant regional, state-wide and national recognition in newspapers, magazines and trade journals. As a winner, entering allows you the opportunity to gain exposure for your company and project at the October 25 Awards Gala, and on the BRAGB website. Over 400 housing professionals attended the Awards Gala in 2017.

Who is eligible to enter?

Submit a Proposal

1. Once logged in you will be able to begin a new entry, you will be taken to the “Applicant Information” question form page. Please carefully review all contact information and confirm that the pre-filled fields are correct.

2018 PRISM Awards

Entrant First Name *

System

Entrant Last Name *

Admin

Entrant Company Name *

Entrant Phone # *

Entrant Email Address *

2. Fill in “Name of Entry,” select a Category and review the description for the selected category. Depending on your selection you will be presented with a different form that will allow you to input the relevant information for your category. Then, progress your submission by clicking the “Save and Next” button in the bottom right corner.

Name of Entry *

Category *

Best Single Family Home: 2,000 to 3,000 Square Feet

(select)

Best Single Family Home: Under 2,000 Square Feet

Best Single Family Home: 2,000 to 3,000 Square Feet

Best Single Family Home: 3,000 to 6,000 Square Feet

Best Single Family Home: 6,000 to 8,000 Square Feet

Best Single Family Home: Over 8,000 Square Feet

Best Attached Home: Under 1,800 Square Feet

Best Attached Home: Over 1,800 Square Feet

Best Living Area: Private Residence – Kitchen

Best Living Area: Private Residence – Bath

Best Living Area: Private Residence – Living Room / Dining Room

Best Living Area: Private Residence – Bedroom

Best Net-Zero or Passive Home

Best Energy Efficient Project

Best Green/Sustainable Home Design

Best Remodeling/Restoration: Under \$250,000

Best Remodeling/Restoration: Between \$250,000 and \$500,000

Best Remodeling/Restoration: Between \$500,000 and \$750,000

Best Remodeling/Restoration: Between \$750,000 and \$1 Million

Best Remodeling/Restoration: Over \$1 Million - Under 5,000 Square Feet

and manufactured homes.
e of the exterior walls and does
es. Entries will be judged on
ive use of interior space and

Select the category group to jump to the specific instructions:

[Building/Remodeling/Design Categories](#)

[Sales/Marketing Categories](#)

[Individual and Team Categories](#)

SUBMISSION FORM FOR BUILDING/REMODELING/DESIGN CATEGORIES

1. If you have selected a Building/Remodeling/Design Category, you will be taken to the “Project Info. Building/Remodeling/Design Categories” form page. Once you have filled out all required fields including photo uploads and entry statement (max of 350 words), you will be able to select “Save and Next” to progress.

Company Logo

Upload Logo

No file chosen

Entry Statement (350 words max.) *

Address any criteria from the category description, any challenges overcome during this project, the overall livability or usability of the space, any unique or outstanding features or construction techniques, and any other information you feel will help the judges thoroughly understand the project.

Word count: 0 / 350



2. Next you will be taken to the “Project Team Info. Building/Remodeling/Design Categories” form page, on this page you will be asked to indicate what role each team member held in this project.

Entrant's role in the project

Please indicate what role you held in this project

Builder

Developer

Architect

Interior Designer

Landscape Architect or Designer

Sales Person or Team

Marketing Person or Team

Photographer

- 3.** If the role is not available or you had additional team members, you can include them in the "other Team Members to Recognize" field. Then continue by pressing "Save and Next."

Photographer

Other Team Members to Recognize



PREV

SAVE

SAVE AND NEXT

4. The final page is "Trophy Info. Building/Remodeling/Design Categories." This information will be utilized to engrave the physical Award. Once completed, press "Add to Cart."

2018 PRISM Awards

[Applicant Information](#) → [Project Info. Building/Remodeling/Design Categories](#) →

[Project Team Info. Building/Remodeling/Design Categories](#) → **Trophy Info. Building/Remodeling/Design Categories**

Trophy Information

PRISM Awards are engraved with the current year's PRISM logo, the name of the category and the user-specified information.

Please indicate exactly how the trophy should read.

Note:

Only one trophy will be awarded for each winning entry. Duplicate or additional trophies will be available for purchase after the winners are announced.

Trophy Line 1 *

Often, this is the name of the company entering the project.

Trophy Line 2 (Optional)

Often, this is the Project Name and/or Location

I want to also enter this Submission to another Category



**SUBMISSION FORM FOR
SALES/MARKETING CATEGORIES**

1. If you have selected a Sales/Marketing Category, you will be taken to the “Project Team Info. Building/Remodeling/Design Categories” form page. On this page, you will be asked to indicate what role each team member held in this project.

Entrant's role in the project

Please indicate what role you held in this project

Builder

Developer

Architect

Interior Designer

Landscape Architect or Designer

Sales Person or Team

Marketing Person or Team

Photographer

2. If the role is not available or you had additional team members, you can include them in the “other Team Members to Recognize” field. Then continue by pressing “Save and Next.”

Photographer

Other Team Members to Recognize



PREV

SAVE

SAVE AND NEXT

3. The next page is "Trophy Info. Building/Remodeling/Design Categories." This information will be utilized to engrave the physical Award. Once completed, press "Save and Next."

Trophy Information

PRISM Awards are engraved with the current year's PRISM logo, the name of the category and the user-specified information.

Please indicate exactly how the trophy should read.

Note:

Only one trophy will be awarded for each winning entry. Duplicate or additional trophies will be available for purchase after the winners are announced.

Trophy Line 1 *

Often, this is the name of the company entering the project.

Trophy Line 2 (Optional)

Often, this is the Project Name and/or Location

PREV

SAVE

SAVE AND NEXT

4. The final page is "Project Info. Sales/Marketing Categories" Here, you will include project information such as the "Project Name," appropriate image uploads, and the "Entry Statement." Once completed, press "Add to Cart."

Entry Statement *

Address any criteria from the category description, any challenges overcome during this project, overall design objectives, any unique or outstanding features, and any other information you feel will help the judges thoroughly understand the project.

Word count: 0 / 350

I want to also enter this Submission to another Category

PREV

SAVE

ADD TO CART

**SUBMISSION FORM FOR
INDIVIDUAL AND TEAM CATEGORIES**

1. The first page after “Applicant Information” is “Nominee Info. Individual and Team” Here, you will insert the Nominee’s Name, Company, Title and Role.

2018 PRISM Awards

Applicant Information → **Nominee Info. Individual and Team** → Trophy Info. Individual and Team

Nominee's Name(s) *

Nominee's Company *

Nominee's Title or Role *

2. Before moving on, you must also write the entry statement (350 words max.). Once completed, press “Save and Next.”

Entry Statement (350 words max.) *

Address any criteria from the category description along with any other information about this individual or team that you feel is relevant. What sets this individual or team apart, and why are they being nominated for this award? Indicate any outstanding achievements or pursuits, sales statistics, impact, and how this individual or team is outstanding in his/her/their field.

PREV

SAVE

SAVE AND NEXT

3. On the final page, “Trophy Info. Individual and Team,” you must provide the exact wording you’d like on the trophy should you win. Once completed, press “Add to Cart.”

Trophy Information

PRISM Awards are engraved with the current year's logo, the category name, and the user-specified information as indicated below.

Note:

Only one PRISM award will be given per entry. Duplicate or additional trophies will be available for purchase after the winners are announced at the Gala.

Trophy Line 1 *

Trophy Line 2 (Optional)

I want to also enter this Submission to another Category

PREV

SAVE

ADD TO CART

Review and Checkout

1. When you have added your entries to the Shopping Cart and are ready to pay, you can select the "In Cart" tab on the left hand navigation.

Welcome System Admin [Home](#) > [Carts](#) > 2018 PRISM Awards

Review and Checkout

In Cart (1)

Title	Category	Cost	Details	#	Action
test	Most Valuable Team Member: Associate	\$275.00	Single Entry (Non-BRAGB Member)	1851	Select Copy Entry Remove

Total: \$275.00

Discount Code

2. When you are ready, you can press “Checkout.”

Review and Checkout

Title	Category	Cost	Details	#	Action
test	Most Valuable Team Member: Associate	\$275.00	Single Entry (Non-BRAGB Member)	1851	Select Copy Entry Remove

Total: \$275.00

Discount Code

3. You will be given the option to pay by Check or Credit Card. Follow the appropriate instructions and your entry will be finalized.

Lost Password: How To Recover Password

1. If you have forgotten your password, you are able to retrieve it by clicking “lost password?”

Login to Create or Complete an Entry

BRAGB members must be logged in to receive the member rate (same login as is used on www.bragb.org).

Login ID *

Password *

[lost password?](#)

remember me

LOGIN

Welcome to the 2018 PRISM

The Builders and Remodelers Association of Georgia
The PRISM Awards recognize the finest projects at land planners, marketing/advertising firms, interior design industry.

Why Enter the PRISM Awards?

Winning a coveted PRISM Award is a sign of excellent significant regional, state-wide and national recognition winners, entering allows you the opportunity to gain boards at the October 25 Awards Gala, and on the Awards Gala in 2017.

Who is eligible to enter?

Entrants can be members of BRAGB, The National number of separate project entries an entrant can submit 2016 and June 2018 to be eligible.

2. You will be taken to the "Forgot Password" screen where you can enter your email address and retrieve your relevant information.

[Home](#)

[My Account](#)

[Submit/Edit Entries](#)

[Categories](#)

Password recovery

Fill out the form below to begin the password reset process.

My Email *

SEND